



6000 Doug Altaway Blvd. | Shreveport, LA 71115 | P (318)524-2272 | F (318)524-2273 | port@portsb.com | www.portcb.com

MEMORANDUM

To: AUDIT COMMITTEE
Commissioner Altimus
Commissioner Bryant
Commissioner Gregorio
Commissioner Hall
Commissioner Pannell

From: Commissioner Bigby, Chairman

Date: May 9, 2019

Re: MEETING OF THE AUDIT COMMITTEE, Monday, May 13, 2019, 3:45 p.m.

We will have an Audit Committee Meeting on Monday, May 13, 2019 at 3:45 p.m. in the Board room of the Regional Commerce Center prior to our Regular Board Meeting. The agenda is attached.

Thank you.

Attachment: (1)

cc: Commissioner Rick C. Prescott, President
Commissioner Roy Griggs, Vice President
Commissioner Capt. Thomas F. Murphy
Mr. Eric England
Mrs. Gloria Washington
Mr. Danny Malone
Mr. Tim Nielsen, Heard McElroy & Vestal

"This institution is an equal opportunity provider and employer."

MEMBERS: Rick C. Prescott, President; Roy Griggs, Vice President; Walter O. Bigby, Jr., Secretary-Treasurer; Bill Altimus; Erica R. Bryant; Sam N. Gregorio; James D. Hall; Capt. Thomas F. Murphy; James L. Pannell



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Agenda
AUDIT COMMITTEE MEETING

May 13, 2019

3:45 p.m., Regional Commerce Center

MISSION: Maximize utilization of Caddo-Bossier Port resources to generate economic development in Caddo and Bossier Parishes, expand use and development of the area's multi-modal transportation and distribution system, and increase commerce through the Port.

- *The Port will provide cost effective and efficient facilities for its users.*
- *The Port shall operate in a fiscally responsible manner.*
- *The Port will maximize utilization of public assets entrusted to it for the economic benefit of Caddo-Bossier citizens and partners of interest.*

Call to Order	Walter Bigby
Introduction of Guests	Walter Bigby
Public Comment on Agenda Items	Walter Bigby
• 2018 Audit Presentation	Heard McElroy & Vestal Tim Nielsen
• Debt Service Review	Gloria Washington/ Eric England
Adjournment	Walter Bigby

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