



6000 Doug Altaway Blvd. | Shreveport, LA 71115 | P (318)524-2272 | F (318)524-2273 | port@portsb.com | www.portcb.com

MEMORANDUM

To: PERSONNEL COMMITTEE
Commissioner Lynn Austin
Commissioner James D. Hall
Commissioner Capt. Thomas F. Murphy
Commissioner Rick C. Prescott
Commissioner Steve Watkins

From: Commissioner Erica R. Bryant, Chairwoman

Date: December 14, 2016, 2016

Re: MEETING OF THE PERSONNEL COMMITTEE, Thursday, December 15, 2016 3:30 p.m.

We will have a Personnel Committee Meeting on Thursday, December 15, 2016 at 3:30 p.m. in the Board room of the Regional Commerce Center prior to our regular monthly Board meeting.

A tentative agenda is attached for your review.

Thank you.

cc: Commissioner Sam N. Gregorio, President
Commissioner Roy Griggs, Secretary-Treasurer
Commissioner James L. Pannell
Mr. Eric England, Executive Port Director
Ms. Brenda Levinson Deputy Port Director/Director of Business Development
Mr. Daniel Strickland, Gremillion & Pou, Public Relations
Southern Strategy Group of North LA, Legislative Monitor

"This institution is an equal opportunity provider and employer."

*MEMBERS: Sam N. Gregorio, President; Rick C. Prescott, Vice President; Roy Griggs, Secretary-Treasurer
Lynn Austin; Erica R. Bryant; James D. Hall; Capt. Thomas F. Murphy; James L. Pannell; Steve Watkins*



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AGENDA Personnel Committee Meeting

MISSION: Maximize utilization of the Caddo Bossier Port resources to generate economic development in Caddo and Bossier Parishes, expand use and development of the area's multi-modal transportation and distribution system, and increase commerce through the Port.

- *The Port will provide cost effective and efficient facilities for its users.*
- *The Port shall operate in a fiscally responsible manner.*
- *The Port will maximize utilization of public assets entrusted to it for the economic benefit of the citizens of Caddo-Bossier Parishes and partners of interest.*

Agenda – December 15, 2016
3:30 p.m., Regional Commerce Center
Board Room

Call to Order

Public Comment on Agenda Items

Introduction of Guests

- **Operations Department Discussion**

Executive Session- Brenda Levinson, Deputy Port
Director/Director of Business Development
Operations Review

Adjournment

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