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Caddo-Bossier Parishes Port Commission
Special Board Meeting
Regional Commerce Center, Board Room
6000 Doug Attaway Blvd., Shreveport, LA 71115
July 19, 2018, 2:30 p.m.

Vice President Griggs called the meeting to order at approximately 2:30 p.m. in the Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, LA.

The roll was called. Commissioners: Roy Griggs, Walter O. Bigby, Jr., James D. Hall, Capt. Thomas F. Murphy, James L. Pannell and Steve Watkins. We have a quorum. Absent: Rick C. Prescott joined the meeting at approximately 3:20 p.m.; Sam N. Gregorio joined the meeting at approximately 4:28 p.m. Absent: Erica R. Bryant.

Introduction of guests: Pat Younger, Younger & Associates and Tom Kornegay, Kornegay & Company, LLC. and Anna O'Neal. Staff: Eric England, Danye Malone and Hettie Agee.

Commissioners, joining us today are Pat Younger, Younger and Associates and Tom Kornegay, Kornegay & Company LLC. As you know, at the Special Board meeting of May 17, 2018 they conducted a Board Workshop on the Organizational Assessment and Efficiency Study. We will turn it over to them to present their final report after we move into Executive Session. Thank you.

I will now entertain a motion to go into Executive Session to discuss the Organizational Assessment and Personnel Issues. I would ask for our guests and staff to please leave the room and for Eric and Danye to remain for the Executive Session. **Motion made by Commissioner Murphy to enter into Executive Session.** Commissioner Watkins said I believe you need to ask for Public Comment on Agenda Items. Commissioner Griggs then called for any Public Comment on Agenda Items. Ms. O'Neal said she had two questions, one of them you just answered for me. Could somebody please provide clarification detailing the precise statutory exceptions that were being met to go into Executive Session for the delivery of one, the Organizational Assessment Report and then separately, that would justify talking about personnel issues in Executive Session. Danye said I don't have the exact statute with me now, but it does fall under exceptions in the Open Meetings Law. In particular, if there are personnel issues that have to be precisely delineated under the statute, but if a personnel issue, it does qualify to go into Executive Session. Ms. O'Neal said I guess note that if it is a personnel issue that's gonna

"This institution is an equal opportunity provider and employer."

MEMBERS: Rick C. Prescott, President; Roy Griggs, Vice President; Walter O. Bigby, Jr., Secretary-Treasurer; Erica R. Bryant; Sam N. Gregorio; James D. Hall; Capt. Thomas F. Murphy; James L. Pannell; Steve Watkins

discuss a specific employee or staff member or whoever it may be, that that staff member never should have been given Express 24 hour notice of that, aside from just a blanket mailout. If it's just generalities, then I'm totally (inaudible). Danye said that's correct. It's not about a particular person. Under the statute, if you're gonna discuss the professional competence, character of an individual, that person has to be given 24 hour notice. That's not the case here. Commissioner Watkins asked then why would we go into Executive Session? Danye said first, it was requested by our consultants and secondly, it is a personnel matter and the Board decides whether it wants to convene in Executive Session or not. It requires a two thirds vote. Commissioner Hall seconded the motion.

Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: Steve Watkins. ABSENT: Rick C. Prescott, Erica R. Bryant and Sam N. Gregorio. ABSTENTIONS: 0.

The public will be invited to join the meeting after the Executive Session.

The Board met in Executive Session and discussed the previously referred to matter.

Motion by Commissioner Murphy, seconded by Commissioner Bigby to accept the Organizational Assessment and Efficiency Study. Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., James D. Hall, Capt. Thomas F. Murphy and James Pannell. NAYS: 0. ABSENT: Rick C. Prescott, Erica R. Bryant and Sam N. Gregorio. ABSTENTIONS: 0.

Commissioners, joining us today are Bill Crews and Jeff Brown of Transportation Technology Associates. As you know, at the Special Board Meeting of March 19, 2018 the Board heard the presentation of the Port Security Master Plan. We will turn it over to them to present their final report after we move into Executive Session. I will now entertain a motion to go into Executive Session to discuss the Port Security Master Plan. I would ask our guests and staff to please leave the room and for Eric, Danye and Rick to remain.

Motion by Commissioner Griggs, seconded by Commissioner Bigby to go into Executive Session to discuss the Port Security Master Plan. Motion approved by the following vote: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Walter O. Bigby, Jr., James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Erica R. Bryant, Sam N. Gregorio and Steve Watkins. ABSTENTIONS: 0.

The Board met in Executive Session and discussed the previously referred to matter.

Motion by Commissioner Griggs, seconded by Commissioner Bigby to accept the the Port Security Master Plan. Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Rick C. Prescott, Erica R. Bryant, and Steve Watkins. ABSTENTIONS: 0.

The meeting was adjourned at approximately 4: 35 p.m.

Respectfully submitted,

Walter O. Bigby, Jr.
Secretary-Treasurer

August Meetings

Regular Board Meeting, Thursday, August 16, 2018 4:30 p.m.

Executive Committee Meeting, August 6, 2018 10:45 a.m.

Special Board Meeting, Monday, August 6, 2018 11:00 a.m.

Marketing and Operations Committee Meetings, Monday, August 6, 2018, 12 Noon
M/WBE Committee Meeting Immediately Following the Operations Committee Meeting
Regional Commerce Center, 6000 Doug Attaway Blvd, Shreveport, LA 71115