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Caddo-Bossier Parishes Port Commission
Regular Board Meeting
Regional Commerce Center, Board Room
6000 Doug Attaway Blvd., Shreveport, LA 71115
January 14, 2019, 12:00 p.m.

Commission President Rick C. Prescott called the meeting to order at approximately 12:00 p.m. in the Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, LA.

Commissioner Griggs led the Pledge of Allegiance.

The roll was called. Commissioners: Rick C. Prescott, Roy Griggs, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell were present. Absent: Walter O. Bigby, Jr. and Steve Watkins.

Introduction of guests: Joe Johnson, George Carroll, Linda Porter, Angie Broome, Karen Davis, Charley Kingery, Wieland; Tyler Comeaux and Michael Chopin, Burk-Kleinpeter; Ken Antee, Crews and Associates; Ed Walsh and Sarah McKinney, Romph & Pou Agency, Brian Carroll, Bill Carroll and Pearlina Thomas, PLAC Enterprise, LLC. Staff: Eric England, Danye Malone, Gloria Washington, Rick Nance, Kathy French, Zazell Dudley, and Hettie Agee.

Commissioner Griggs asked if there are any public comments on any agenda items. Joe Johnson was recognized. **Motion by Commissioner Pannell, seconded by Commissioner Griggs, to amend the agenda to include the item to be commented on that was not on the agenda. Motion approved by the following vote: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Walter O. Bigby, Jr. and Steve Watkins. ABSTENTIONS: 0.**

Danye said there is a Public Comment period to allow Mr. Johnson to speak. Mr. Johnson's comments included a request to change the meeting time back to 4:00/4:30 p.m. due to the inability of the public to attend. Commissioner Prescott asked Eric if he had taken a look at the other bodies that might be having meetings on this 2nd Monday of the month. Mr. England said we did. We'll be glad to go back and re-evaluate things and see if there's any possible room to move that and report back to the Commission.

UNFINISHED BUSINESS:

"This institution is an equal opportunity provider and employer."

MEMBERS: Rick C. Prescott, President; Roy Griggs, Vice President; Walter O. Bigby, Jr., Secretary-Treasurer; Erica R. Bryant; Sam N. Gregorio; James D. Hall; Capt. Thomas F. Murphy; James L. Pannell; Steve Watkins

Motion by Commissioner Griggs, seconded by Commissioner Hall, to approve the Regular Board Meeting Minutes of November 15, 2018. Motion approved by the following vote:

AYES: Commissioners: Rick C. Prescott, Roy Griggs, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Walter O. Bigby, Jr. and Steve Watkins. ABSTENTIONS: 0.

Motion by Commissioner Griggs, seconded by Commissioner Hall, to approve the October 2018 Financial Reports: Motion approved by the following vote: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Walter O. Bigby, Jr. and Steve Watkins. ABSTENTIONS: 0.

Motion by Commissioner Griggs, seconded by Commissioner Hall, to approve the November 2018 Financial Reports: Motion approved by the following vote: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Walter O. Bigby, Jr. and Steve Watkins. ABSTENTIONS: 0.

NEW BUSINESS:

Suspension of the By-Laws: Mr. England said your By-Laws call for a Nominating Committee to be appointed by the President of the Commission at the December Board meeting to present a slate of officers at the January Board meeting to be adopted at that same Board meeting. With the absence of a quorum at the December meeting, there was no action taken. **Motion by Commissioner Pannell, seconded by Commissioner Bryant. Motion approved by the following vote: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Walter O. Bigby, Jr. and Steve Watkins. ABSTENTIONS: 0.**

Nominating Committee: Commissioner Prescott said the Nominating Committee composed of three commissioners shall be appointed with the approval of the Commission. At this time I would like to appoint Commissioners Erica Bryant, Capt. Murphy and Sam Gregorio as the Nominating Committee with Sam Gregorio serving as the Chairman. They will report back to the Board to present their slate of officers at the February 11th Board meeting. I will entertain a motion to approve this Nominating Committee.

Motion by Commissioner Pannell, seconded by Commissioner Griggs. Motion approved by the following vote: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Walter O. Bigby, Jr. and Steve Watkins. ABSTENTIONS: 0.

2019 General Fund and Capital Operations Fund Budget Certification: Mr. England said we did all steps in accordance with the Louisiana Local Budget Act. We would ask for your consideration of this certification process.

Motion by Commissioner Hall, seconded by Commissioner Pannell. Motion approved by the following vote: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Walter O. Bigby, Jr. and Steve Watkins. ABSTENTIONS: 0.

2019 Calendar of Events/Caddo-Bossier Parishes Port Commission Meetings: Mr. England said we can defer this action and come back at our Board meeting next month with our recommendations for our meeting schedule for 2019. We don't have to take action on this item today.

2019 Official Journal of the Caddo-Bossier Parishes Port Commission: Mr. England said it is our recommendation that the Shreveport *TIMES* be the official journal of the Caddo-Bossier Parishes Port Commission.

Motion by Commissioner Pannell, seconded by Commissioner Griggs. Motion approved by the following vote: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Walter O. Bigby, Jr. and Steve Watkins. ABSTENTIONS: 0.

RESOLUTION NO. 1 OF 2019

BY THE CADDO-BOSSIER PARISHES PORT COMMISSION:

A RESOLUTION TO ADOPT CERTAIN PROVISIONS OF THE LOUISIANA PROCUREMENT CODE, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Caddo-Bossier Parishes Port Commission (the "Commission") is a political subdivision of the state of Louisiana;

WHEREAS, the Commission desires to procure telecommunications equipment and telecommunications services to enhance the security of its industrial complex;

WHEREAS, the Louisiana Procurement Code authorizes the procurement of telecommunications equipment and telecommunications services through a request for proposal process;

WHEREAS, the request for proposal process provides the Commission the flexibility to evaluate and determine the proposal most advantageous to the Commission;

WHEREAS, La. R.S. 39:1554(E) grants political subdivisions the authority to adopt all or part of the Louisiana Procurement Code;

WHEREAS, the procurement of telecommunications equipment and telecommunications services under the applicable provisions of the Louisiana Procurement Code is in the best interest of the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Caddo-Bossier Parishes Port Commission, in regular session convened on this fourteenth (14th) day of January, 2019, that the Commission hereby adopts the applicable provisions of the Louisiana Procurement Code, particularly La. R.S. 39:1751 through 39:1755 for the purpose of procuring telecommunications equipment and telecommunications services to enhance the security of its industrial complex.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its adoption.

BE IT FURTHER RESOLVED, that if any provision or item of this Resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Resolution which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this Resolution are hereby declared severable.

BE IT FURTHER RESOLVED, that all Resolutions or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form and content:

/s/ Dannye W. Malone

Dannye W. Malone

General Counsel/Chief Legal Officer

1/7/19

Date

Mr. England said it's our recommendation as we move forward with our Security Video Management System that we go through an RFP process. In order to do that we will go through the RFP process through the Procurement Code. We'll need to adopt this resolution which allows us to adopt a certain part of the State Procurement Code namely with regards to telecommunications which video recording devices are considered.

Motion by Commissioner Gregorio, seconded by Commissioner Griggs. Motion approved by the following vote: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Walter O. Bigby, Jr. and Steve Watkins. ABSTENTIONS: 0.

PORT DIRECTOR'S REPORT: Mr. England provided a report on the River stages and how the Port was not impacted by them.

We have a public bid for stevedoring equipment coming in on February 7th. The large front end loader, a 27.5 ton lifting capacity, has already arrived.

We have barges set to arrive today with steel and they will be back loaded with an outbound shipment of scrap steel in those same barges that are arriving.

Our team is going to be in East Texas and down in the Houston area this week. We've got some large business opportunities. During that trip, we're also going to pay a visit to our Nucor customer facilities, Vulcraft, and be touring their facilities and interacting with our contacts there in the transportation and logistics department.

I will be visiting this week with members of the UP Executive team as well as Rail Link. There'll be combined meetings about the transition going over to them.

Referring to Google Earth, Mr. England gave an update on the I-69 project including the proposed service road which is part of SIU 15. Highlights included \$16 MM of federal funds to be used toward the project potentially and a presentation to be made at the NLCOG meeting in February by LADOTD.

Commissioner Gregorio said so if we do this, this would not jeopardize the SIU 15. Mr. England said correct. Gregorio- It would enhance the building of I-69 because we would have started it; we would have some infrastructure laid out for '69. Is that correct?...Mr. England said yesGregorio- and if I understand this correctly, trucks leaving the Port, instead of going north on Hwy. 1 through the City or north to Flournoy Lucas then 3132, could avoid all that and go south to I-49 on this feeder road and get to the interstate system even quicker and better. Is that true?...Mr. England said that's true. Commissioner Pannell said even if that event did not change the direction of I-69, we would still be better off if we did that.

With regard to our engineering and our projects, as you all know we have a multitude of projects in the 2019 budget. All of them are moving right along. We had several that we had picked engineers for. We have secured all our agreements with them and moved them forward as we should.

One of the other things that I would ask for your help on is we had discussed during the budget process is holding Board workshops on a more regular basis and I would appreciate any feedback I could get from you as commissioners of Board workshop venue, style, moderators— all aspects.

We did adopt the November financials, but we will be making the deposits into the Economic Development Reserve Fund this month.

Commissioner Prescott said I would like to welcome aboard Ms. Zel and Tyler. I know ya'll will do a great job. If I can be of any help, you can contact me any time.

Executive Session: **Caddo-Bossier Parishes Port Commission v. Red River Terminals, LLC
Docket Number:61,236
Section B
First Judicial District Court
Caddo Parish, Louisiana**

I will now entertain a motion to go into Executive session to discuss the above mentioned lawsuit involving environmental matters. I would ask our guests and staff to please leave the room and for Eric and Dannye to remain for the Executive Session. The public will be invited to join the meeting after the Executive Session.

Motion by Commissioner Hall, seconded by Commissioner Murphy. Motion approved by the following vote: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Walter O. Bigby, Jr. and Steve Watkins. ABSTENTIONS: 0.

Commissioner Prescott entertained a motion to go out of Executive Session and back into the Regular meeting.

Motion by Commissioner Hall, seconded by Commissioner Gregorio. Motion approved by the following vote: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Walter O. Bigby, Jr. and Steve Watkins. ABSTENTIONS: 0.

Commissioner Prescott said no action would be taken from our Executive Session and adjourned the meeting at approximately 1:14 p.m.

Respectfully submitted,

Walter O. Bigby, Jr.
Secretary-Treasurer

February Board Meeting

February 18, 2019 4:30 p.m.

Regional Commerce Center, 6000 Doug Attaway Blvd, Board Room, Shreveport, LA 71115