



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318)524-2272 | F (318)524-2273 | port@portsb.com | www.portcb.com

Caddo-Bossier Parishes Port Commission
Regular Board Meeting
Regional Commerce Center, Board Room
6000 Doug Attaway Blvd., Shreveport, LA 71115
April 8, 2019, 4:30 p.m.

Vice President Commissioner Roy Griggs called the meeting to order at approximately 4:30 p.m. in the Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, LA.

Commissioner Griggs said we will now open the Public Meeting pursuant to the Notice of Public Meeting published March 7th and 9th in *The TIMES*, announced at the February 18th Board meeting, posted at the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport on April 4, 2019 at 4:15 p.m. in accordance with the administrative process of the Louisiana Legislative Auditor to adopt the Property Tax Millage 2019. This matter will be considered and discussed under New Business later in our meeting. Do I hear any public comments regarding the adoption of the millage rate and Ordinance No. 1 for 2019? Hearing no comments, we will continue with the meeting.

Commissioner Bigby led the Pledge of Allegiance.

The roll was called. Commissioners: Roy Griggs, Walter O. Bigby, Jr., Bill Altimus, Erica R. Bryant, Sam N. Gregorio; James D. Hall, Capt. Thomas F. Murphy and James L. Pannell were present. Absent: Rick C. Prescott. A quorum was present.

Introduction of guests: J. Kent Rogers, NLCOG; Jacqueline Scott, Jacqueline Scott & Associates; George Carroll, Joe Johnson, Sarah McKinney and Whitney Thomas, Romph & Pou Agency; Pearlina Thomas, PLAC Enterprise and Jordan Pearson, BKI. Staff: Eric England, Dannye Malone, Gloria Washington, Rick Nance, Tyler Comeaux, Kathy French, Zazell Dudley and Hettie Agee.

Commissioner Griggs asked if there are any public comments on any agenda items. Hearing none, Commissioner Griggs called for Commissioner Murphy to come forward. Dannye Malone swore in Capt. Thomas F. Murphy who was recently re-appointed by the Caddo Parish Commission.

UNFINISHED BUSINESS:

"This institution is an equal opportunity provider and employer."

MEMBERS: Rick C. Prescott, President; Roy Griggs, Vice President; Walter O. Bigby, Jr., Secretary-Treasurer; Erica R. Bryant; Sam N. Gregorio; James D. Hall; Capt. Thomas F. Murphy; James L. Pannell; Steve Watkins

Motion by Commissioner Bigby, seconded by Commissioner Gregorio, to approve the Regular Board Meeting Minutes of March 11, 2019. Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Bill Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Rick C. Prescott. ABSTENTIONS: 0.

Motion by Commissioner Bigby, seconded by Commissioner Gregorio, to approve the February 2019 Financial Reports: Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Bill Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Rick C. Prescott. ABSTENTIONS: 0.

Commissioner Griggs asked Gloria how the M/WBE participation was calculated in the budget and she gave the explanation.

NEW BUSINESS:

Rs. No. 7 of 2019

**RESOLUTION AUTHORIZING A REIMBURSEMENT AGREEMENT
AND DESIGNATION OF PERSON AUTHORIZED TO SIGN**

STATE PROJECT NO. H.013898
PARISH OF CADDO & BOSSIER

RESOLUTION

Caddo-Bossier Parishes Port Commission

A Resolution authorizing the Caddo-Bossier Parishes Port Commission to enter into an agreement with the State of Louisiana, Department of Transportation and Development under the Louisiana Port Construction and Development Priority Program for assistance in the implementation of a port improvement project; providing for the necessary documentation of the need for the port improvement; and providing for other matters in connection therewith.

WHEREAS, the Caddo-Bossier Parishes Port Commission has a need for port improvements; and

WHEREAS, the Caddo-Bossier Parishes Port Commission has reviewed the application for a Heavy Load Multimodal Warehouse and agrees with said agreement; and

WHEREAS, the Caddo-Bossier Parishes Port Commission has applied for State matching funds pursuant to Chapter 47 of Title 34 of the Louisiana Revised Statutes of 1950, as amended, to implement a project to improve its port operation and Caddo-Bossier Parishes Port Commission is fully aware of its obligations under said Statute; and

WHEREAS, the Caddo-Bossier Parishes Port Commission is a political body duly organized and existing under the laws of the State of Louisiana and is eligible to apply for funds under said Statute; and

WHEREAS, currently, no funds have been made available by the State for construction of the project; and

WHEREAS, the Sponsor desires to utilize its own funds for the construction of this Project and to be reimbursed by the Port Construction and Development Priority Program once funding becomes available, in accordance with R.S. 34:3457.

NOW, THEREFORE, BE IT RESOLVED by the Caddo-Bossier Parishes Port Commission as follows:

Section 1. The Caddo-Bossier Parishes Port Commission acknowledges that an application was submitted to the Louisiana Port Construction and Development Priority Program.

Section 2. That at the appropriate time and prior to commencement of work on the project, the Caddo-Bossier Parishes Port Commission agrees to execute a Project Agreement and a Statement of Sponsorship pursuant to the Statute and hereby authorizes and empowers Eric England, Executive Director to enter into and execute said agreement with the Louisiana Department of Transportation and Development.

Section 3. That Eric England, Executive Director is hereby the Authorized Representative for the Caddo-Bossier Parishes Port Commission to represent the port with regards to the receipt of funds from the Louisiana Port Construction and Development Priority Program for a port improvement project.

Section 4. That said Authorized Representative shall have the authority to sign and approve all documents that are necessary under the circumstances to accomplish the above project.

/s/ Walter O. Bigby, Jr.
SECRETARY - TREASURER

/s/ Rick C. Prescott
PRESIDENT

Motion by Commissioner Hall, seconded by Commissioner Gregorio. Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Bill Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Rick C. Prescott. ABSTENTIONS: 0.

ORDINANCE NO. 1 OF 2019: AN ORDINANCE TO LEVY AND IMPOSE AN AD VALOREM TAX OF 2.50 MILLS FOR THE YEAR 2019, ON ALL PROPERTY SUBJECT TO TAXATION IN THE JURISDICTION OF THE CADDO-BOSSIER PARISHES PORT COMMISSION, CONSISTING OF CADDO AND BOSSIER PARISHES, AND OTHERWISE PROVIDING WITH RESPECT THERETO: (Ordinance to be published in its entirety in *The TIMES*)

Motion by Commissioner Hall, seconded by Commissioner Gregorio. Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Bill Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Rick C. Prescott. ABSTENTIONS: 0.

PORT DIRECTOR'S REPORT:

Mr. England provided an update on various items. We met with LA DOTD regarding I-69 and we need to provide a Traffic Study to enable moving forward with a route feasibility study. De Soto, Caddo, Bossier and the Port are working with NLCOG on this project.

Old River lock is open again. We have 7 barges that will be here this week. The majority are coils and slabs. Two of the barges are to be reloaded. We have a new product to be arriving, urea. We sent photos of that last week.

Rail Link – the first month is behind us. Rail Link will be meetings this week with our tenants to see how they are coming along. Kathy will be representing the Port in these meetings. Now that the UP is switching during the day, we are working to ensure all parties are in the communication loop and aware of the impact.

Engineering – We are ready to move forward with the 100,000 sf warehouse located between ADS and the Hexion facility.

The railroad project is complete and adds another 6000 feet to our port complex. Rail Link immediately used it.

Security –The tower had a bidder; the bids are due on the poles on April 12. We're going out for bid on the 17th for the VMS. The fencing estimate is \$164,000 for the RCC. MENS is live as of 11:30 this morning. The business continuity plan is done.

Finance – We closed our bond issue. You will notice on pg. 1 our Economic Development fund increased. The field work of the audit is complete.

We have Pearlina Thomas here today who will give a demonstration on our M/WBE data base on the Port's website.

Commissioner Pannell stated he had an anonymous comment from a tenant who was concerned about Rail Link. He clarified the Board had made the decision to hire Rail Link with Eric and that it was indeed the right move for the Port to make at this juncture in our operations. Rail Link is a premier company with worldwide operations and vast operational expertise and experience. The Port has known since beginning its rail operations that it would reach a point whereby it would be best to contract out the services to a company such as Rail Link. The citizens of these communities have provided us critical and valuable funding and we must remain mindful that our decisions must be in accordance with our obligations to the citizens. We made this decision together and I don't want there to be any confusion regarding it. We can't have anonymous statements put pressure on the staff knowing that this decision was a Board action. We have done exactly what other ports are doing. This is a model for success. We cannot allow anyone to even suggest that Eric would make a decision of this magnitude without the approval of the Board. We have a responsibility to protect our staff.

Commissioner Griggs adjourned the meeting at approximately 5:08 p.m.

Respectfully submitted,

Walter O. Bigby, Jr.

Secretary-Treasurer

May Board Meeting

Regular Board Meeting of May 13, 2019 4:30 p.m.

Regional Commerce Center, Board Room

Shreveport, LA 71115