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Caddo-Bossier Parishes Port Commission
Regular Board Meeting
Regional Commerce Center, Board Room
6000 Doug Attaway Blvd., Shreveport, LA 71115
June 28, 2018, 4:45 p.m.

Vice President Commissioner Griggs called the meeting to order at approximately 4:45 p.m. in the Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, LA.

Commissioner Bigby led the Pledge of Allegiance.

The roll was called. Commissioners: Rick C. Prescott (by phone), Roy Griggs, Walter O. Bigby, Jr., Sam N. Gregorio, Capt. Thomas F. Murphy and Steve Watkins. We have a quorum. Absent: Erica R. Bryant, James D. Hall and James L. Pannell.

Introduction of guests: Ed Walsh, Romph & Pou Agency; Joe Johnson and George Carroll, Harts Island Road, Ty Scroggins, Scroggins Consulting and Tyler Comeaux, BKI. Staff: Eric England, Danye Malone, Gloria Washington, Brenda Levinson, Rick Nance, Kathy French and Hettie Agee.

Commissioner Griggs asked if there are any public comments on any agenda items. Hearing none, they moved to the first item of Unfinished Business.

UNFINISHED BUSINESS:

Motion by Commissioner Bigby, seconded by Commissioner Gregorio, to approve the Special Board Meeting Minutes of May 17, 2018. Motion approved by the following vote:

AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Sam N. Gregorio, Capt. Thomas F. Murphy and Steve Watkins. NAYS: 0. ABSENT: Rick C. Prescott (phone), Erica R. Bryant, James D. Hall and James L. Pannell. ABSTENTIONS: 0.

Motion by Commissioner Bigby, seconded by Commissioner Gregorio, to approve the Regular Board Meeting Minutes of May 17, 2018. Motion approved by the following vote:

AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Sam N. Gregorio, Capt. Thomas F. Murphy and Steve Watkins. NAYS: 0. ABSENT: Rick C. Prescott (phone) Erica R. Bryant, James D. Hall and James L. Pannell. ABSTENTIONS: 0.

"This institution is an equal opportunity provider and employer."

MEMBERS: Rick C. Prescott, President; Roy Griggs, Vice President; Walter O. Bigby, Jr., Secretary-Treasurer; Erica R. Bryant; Sam N. Gregorio; James D. Hall; Capt. Thomas F. Murphy; James L. Pannell; Steve Watkins

Motion by Commissioner Bigby, seconded by Commissioner Gregorio to approve the April 2018 Financial Reports: Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Sam N. Gregorio, Capt. Thomas F. Murphy, and Steve Watkins. NAYS: 0. ABSENT: Rick C. Prescott (phone) Erica R. Bryant, James D. Hall and James L. Pannell. ABSTENTIONS: 0.

Port Expansion Committee Meeting of May 17, 2018: The Port Expansion Committee meeting was called to order by Commissioner Steve Watkins at approximately 11:30 p.m. on March 5, 2018 in the Board Room of the Regional Commerce Center. Introduction of guests was called for.

Committee members in attendance included Steve Watkins, Walter O. Bigby, Jr., Capt. Thomas F. Murphy, James L. Pannell and Rick C. Prescott, Ex Officio. A quorum was present. Guests: John Barr, Office of Senator John Kennedy; John Kinnebrew, Robson Farms; K.M. Byram, Heritage Energy Co.; Donell Rogers, Pannell Electric; Sarah McKinney, Romph & Pou Agency; Joe Johnson and George Carroll, Harts Island Road and Ty Scroggins, Scroggins Consulting and Tyler Comeaux, Burk-Kleinpeter. Staff: Eric England, Danye Malone, Gloria Washington, Brenda Levinson, Rick Nance, Kathy French and Hettie Agee.

Commissioner Watkins called for any public comment on any agenda items. Hearing none, he called Eric for the first agenda item, the Robson Farms Tract Update.

Eric said for a period of time now we have been in discussion with the owners of Robson Farm tract, a 290 acre tract of land adjacent to the Port complex across Highway 1. We've gone down the road of having a use value appraisal done by the seller, Robson Farms. That was completed recently by the Lakvold group. Part of the analysis of the use value appraisal was taking into account various assumptions of how the tract would be developed over time. That's how it differed from regular market value. We've talked about Syrah; we've also talked about a solar farm. We've interacted recently with the solar farm folks, and it turns out their desire is to acquire 600 plus acres to support the type of solar farm they're looking for, far in excess of the Cupples west or the Robson Farms tract. Obviously they would need more property than the Robson Farms tract. Secondly, you know about Syrah choosing Vidalia as the site of their new manufacturing facility. Notwithstanding all that, it's still my recommendation to move forward with the purchase of the Robson Farms tract at the \$13,500 with the Lakvold appraisal in hand. The value that was presented in the Lakvold appraisal was \$13,700; our offer was and continues to be \$13,500. I reviewed this extensively with Danye and we believe that we are prepared to move forward. With the appraisal in hand, our next steps are to sign the Purchase Sale Agreement with Robson Farms and complete this purchase just as soon as we have the other studies done. I'll be glad to answer any questions or address any concerns.

Commissioner Pannell said I guess my question would be due to the fact that the people have pulled out—that's what they said—Eric said that's correct. Commissioner Pannell said what is the likelihood of when someone else comes in that that deal would be the same deal as now or it may be more? Eric asked as to the price of the land? Commissioner Pannell said yes. Eric said our history with

that is that we've seen it increase. Commissioner Pannell said but you see a need of adding that to our stock. Eric said yes, I do and it's backed up by the appraisal. Commissioner Gregorio said and also the Master Plan. Eric said it was included as the number one site.

Motion made by Commissioner Murphy, seconded by Commissioner Prescott to accept the recommendation to buy the Robson Farms tract. Motion approved by the following vote: AYES: Commissioners: Steve Watkins, Walter O. Bigby, Jr, Capt. Thomas F. Murphy, James L. Pannell and Rick C. Prescott, Ex Officio. **NAYS:** 0. **ABSENT:** **ABSTENTIONS:** 0.

Hearing nothing further to come before the committee, Commissioner Watkins adjourned the meeting at 4:43 p.m.

Motion by Commissioner Watkins, seconded by Commissioner Murphy to approve the May 17, 2018 Port Expansion Committee Meeting: Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Sam N. Gregorio, Capt. Thomas F. Murphy and Steve Watkins. **NAYS:** 0. **ABSENT:** Rick C. Prescott (phone) Erica R. Bryant, James D. Hall and James L. Pannell. **ABSTENTIONS:** 0.

Audit Committee Meeting of June 11, 2018: The Audit Committee meeting was called to order by Committee Chairman Walter Bigby at approximately 11:30 a.m. in the Board Room at the Regional Commerce Center.

Committee members present: Walter O. Bigby, Jr., James D. Hall, Erica R. Bryant and Rick C. Prescott, Ex Officio. Commissioner Roy Griggs was also in attendance. Guest: Tim Nielsen, Heard, McElroy & Vestal LLC. Staff: Eric England, Dannye Malone, Gloria Washington and Hettie Agee.

Tim said he would go through and give some highlights of the audit. We're required to give a report over financial reporting and compliance with the laws and regulations and we found you to be in compliance in that regard and had no findings relative to audit reporting in that matter. That's in accordance with Government Auditing Standards that we issue that report. So the audit went well. Again I would like to compliment Gloria and her staff and Eric for the audit.

The Legislative Auditor mandated a certain amount of agreed upon procedures which we have to report on. What I can tell you is we went through all of these procedures which were quite extensive and found y'all to be in compliance with each one of those.

I do think one thing y'all might think about is these procedures are quite expensive. I know in rotating years we do some internal audit procedures. You may want to rethink that position based on all these additional procedures we're doing relative to the Legislative Auditor's Agreed-Upon Procedures and they've mandated these, so you'll have to have this every year. A lot of these procedures we were already doing, some of these during the audit so to the extent we could incorporate them and use them in our audit. You have to do all thirty three, each step and then form an opinion on them. Just to let you

know those went well and we didn't have any exceptions in those. This is the first full year for calendar year entities that had to do that. Again, we appreciate our involvement in the Agreed Upon Procedures and if anyone has any questions, I'll be happy to answer those.

Commissioner Bigby said I have one question on the depreciation. Is it like a straight line on everything or is it—Tim said it's pretty much straight line. The lives are pretty extended. We go up to some as much as 50 years, but we've worked with y'all's staff here and come up with the lives and do the depreciation on that. But some of them are fairly extensive lives on some of the projects here.

Commissioner Bryant said I have a couple of comments. On the first is based on what I'm seeing in these financial statements. Once again we grew our net assets. Our net income was \$2.4 million. There are those that sometimes tend to concentrate on the growth and expenses which quite naturally expenses go up. But what I see here is our revenues are continuing to go up which match our expenses and therefore exceeding—it's allowing us to grow our net position. So, based on these financial statements, I see that we're in a good financial position as of today. We tend to look at expenses to see how much they've grown, but we don't—to do a fair comparison of financial statements, you have to look at all aspects, not just one. So I just want to make sure we point out the fact that we're doing well. Secondly, am I hearing you say that essentially with the AUP's, if we were to still contract to do some internal audit where we would be basically duplicating efforts and that a lot of what you would do on the internal audit would be done under the AUP process—Tim said I think so—Commissioner Bryant said and so we can rely on the AUP's. Tim said that would be a recommendation. I think between the audit and the AUP's, I wouldn't necessarily recommend you go to the step of also having the internal audit.

Commissioner Bigby called for any other questions for Tim. Hearing none, he called on Eric. He said I just have a few things. Number one, I wanted to acknowledge Gloria and the great job she did in working on this audit. This is her 25th consecutive audit as Director of Finance to come back with no material weaknesses, no significant deficiencies, unmodified opinion, no instances of noncompliance. That's an incredible statement. Applause followed. **Motion by Commissioner Hall, seconded by Commissioner Bryant, to recommend the audit to the Board for approval. Hearing no discussion, motion approved by the following vote:** AYES: Commissioners: Rick C. Prescott, Walter O. Bigby, Jr., Erica R. Bryant and James D. Hall. NAYS: 0. ABSENT: Sam N. Gregorio, James L. Pannell and Steve Watkins. ABSTENTIONS: 0. Motion carries.

Eric said and a recommendation for the Internal Control Audits to be postponed so long we have the AUP's examination in place.

Motion by Commissioner Bryant, seconded by Commissioner Hall, to recommend the Internal Control Audit be postponed as long as the AUP's examination is in place. Hearing no discussion, motion approved by the following vote: AYES: Commissioners: Walter O. Bigby, Jr., Erica R. Bryant and James D. Hall. NAYS: 0. ABSENT: Sam N. Gregorio, James L. Pannell and Steve Watkins. ABSTENTIONS: 0. Motion carries.

Eric said I have nothing further. Thank you for your time.

Commissioner Bigby adjourned the Audit Committee at approximately 11:49 a.m.

Motion by Commissioner Bigby, seconded by Commissioner Gregorio to approve the June 11, 2018 Audit Committee Meeting Minutes: Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Sam N. Gregorio, Capt. Thomas F. Murphy and Steve Watkins. **NAYS:** 0. **ABSENT:** Rick C. Prescott (phone), Erica R. Bryant, James D. Hall and James L. Pannell. **ABSTENTIONS:** 0.

Marketing Committee Meeting of June 11, 2018: Commissioner Bigby called the Marketing Committee meeting of June 11, 2018 to order at approximately 12:00 p.m. in the Board Room at the Regional Commerce Center.

Commissioners present: Rick C. Prescott, Roy Griggs, Walter Bigby, Erica R. Bryant, James D. Hall, Capt. Thomas F. Murphy and Steve Watkins. A quorum was present.

Commissioner Bigby called for introduction of guests: Johnny Martin and Gabe Gattle, Terral River Service; Ty Scroggins, Scroggins Consulting; Lynn Ferry-Nelson and Michael Corbin, SWEPCO; Steve Melvin, EJES, Inc.; Charley Kingery, Wieland; Mark A. Jusselin, TRC Engineers and Sarah McKinney, Romph & Pou Agency; Staff members: Eric England, Dannye Malone, Gloria Washington, Brenda Levinson, Kathy French, Rick Nance, and Hettie Agee.

Commissioner Bigby called on Brenda for Potential Customers/Projects. She reported on Project Sunrise and Project Caprock.

She continued with the customer update on the marine side and said the Ops crew assisted Terral River Service with the unloading of three barges at the Port of Natchitoches while waiting for some dredging on the lock and dam.

She reported on Benteler and how they will monitor Section 32, Ronpak, Pratt, ADS Logistics and Ternium on how they will address the 10% tariff imposed on Mexico and Canada.

Commissioner Bigby called on Kathy to give the Public Affairs report and then called on Eric for the calendar of activities. He reminded the commissioners we would not meet next week for our Board meeting.

Commissioner Bigby called on Mr. Corbin, External Affairs Manager, for the SWEPCO Wind Catcher presentation. He said with him was Ms. Lynn Ferry-Nelson, Director of Regulatory Services who would make a brief presentation today about their wind catcher project. What we're asking for is a letter of support from the Port. Ms. Lynn Ferry-Nelson gave a high level overview of the project. Calling

for questions, Commissioner Prescott asked if this project would help any with the fuel rate. She said that's where actually we'll see the savings because wind energy is free so the fuel costs will be driven down considerably. There, of course, will be investment costs for the plant itself and that transmission line, but that cost is negated by the savings from the energy and even more so. So you do see long-term savings.

Motion by Commissioner Watkins, seconded by Commissioner Hall, to go forward on the SWEPCO Wind Catcher project. Hearing no discussion, motion approved by the following vote: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Walter Bigby, Erica R. Bryant, James D. Hall, Capt. Thomas F. Murphy and Steve Watkins. NAYS: 0. ABSENT: Sam N. Gregorio and James L. Pannell. ABSTENTIONS: 0.

Hearing nothing further to discuss, Commissioner Bigby adjourned the meeting at 12:17 p.m.

Motion by Commissioner Bigby to approve the June 11, 2018 Marketing Committee Meeting Minutes: Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Erica R. Bryant, Sam N. Gregorio, Capt. Thomas F. Murphy, James L. Pannell and Steve Watkins. NAYS: 0. ABSENT: Rick C. Prescott (phone), Erica R. Bryant, James D. Hall and James L. Pannell. ABSTENTIONS: 0.

Operations Committee Meeting Minutes of June 11, 2018: The meeting was called to order by Commissioner Griggs, Chairman, at approximately 12:18 p.m., June 11, 2018 at the Regional Commerce Center Board Room.

Commissioners present: Rick C. Prescott, Roy Griggs, Walter Bigby, Erica R. Bryant, James D. Hall, Capt. Thomas F. Murphy and Steve Watkins. Commissioner Pannell joined the meeting at approximately 12:22 p.m. A quorum was present.

Guests: Johnny Martin and Gabe Gattle, Terral River Service; Ty Scroggins, Scroggins Consulting; Lynn Ferry-Nelson and Michael Corbin, SWEPCO; Steve Melvin, EJES, Inc.; Charley Kingery, Wieland; Mark A. Jusselin, TRC Engineers and Sarah McKinney, Romph & Pou Agency; Staff members: Eric England, Dannye Malone, Gloria Washington, Brenda Levinson, Kathy French, Rick Nance, and Hettie Agee.

Hearing no public comments on the agenda items, Commissioner Griggs called on Hugh for the Operations. Hugh provided an overview of rail and barge activity. In total, for the month the Port received 620 railcars that accounted for 1,645 switches and transported over 47,463 tons of various liquid, dry, bulk and break bulk commodities. As a whole, the Port received a combined total of 18 barges transporting 31,585 tons of dry bulk/break bulk/liquid commodities for the month.

Hugh said we have interns coming June 24th– July 7th, Joe Vitelli and Kevin Weis, both juniors in marine transportation. They'll be visiting with us about two weeks from the U.S. Merchant Marine Academy. Hearing no questions or comments, he introduced Johnny Martin and Gabe Gattle with Terral River Service who were here. Gabe's gonna give a presentation of their services. Commissioner Pannell and Gabe discussed matching more inbound and outbound commodities/shipments.

Hearing no additional questions or comments, Commissioner Griggs called on Rick for Port Projects. He provided an update on the ADS Warehouse Expansion, North Satellite Rail Yard, Phase I and II, and the Fender Rehab. The LA1 demolition, it was torn down Saturday. We submitted the grant for the Port Priority Program for the 100,000 sqft warehouse. It has been received by DOTD; they said it was well done and have sent it on to Dr. Richardson for review.

Eric said those reports are in your packages. Will be glad to answer any questions. Hearing no questions, Commissioner Griggs called on Eric for the Aethon Energy Company Gas Well Location agenda item.

Commissioner Griggs called for any questions and Commissioner Pannell said I would request that the Board take a vote to enlarge the agenda and go into Executive Session to discuss a case. Commissioner Griggs entertained a motion to amend the agenda to include an Executive Session as the last item on the agenda prior to adjourning. Commissioner Griggs called for any public comments.

Motion by Commissioner Pannell, seconded by Commissioner Prescott to amend the agenda to include an Executive Session. The motion was approved by the following vote: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Walter O. Bigby, Jr., Erica R. Bryant, James D. Hall, Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Sam N. Gregorio. ABSTENTIONS: 0.

He entertained a motion to go into Executive Session.

Motion by Commissioner Pannell, seconded by Commissioner Prescott to go into Executive Session. The motion was approved by the following vote: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Walter O. Bigby, Jr., Erica R. Bryant, Sam N. Gregorio, James D. Hall, Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: Sam N. Gregorio. ABSTENTIONS: 0.

Hearing no further questions or comments, Commissioner Griggs adjourned the meeting at approximately 12:43 p.m.

Motion by Commissioner Griggs to approve the June 11, 2018 Operations Committee Meeting Minutes: Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Sam N. Gregorio, Capt. Thomas F. Murphy and Steve Watkins. NAYS: 0. ABSENT: Rick C. Prescott (phone), Erica R. Bryant, James D. Hall and James L. Pannell. ABSTENTIONS: 0.

Personnel Committee Meeting of June 13, 2018: The Personnel Committee meeting was called to order by Commissioner Chairwoman Erica Bryant at approximately 10:00 a.m. on June 13, 2018 in the Board Room of the Regional Commerce Center.

Commissioner Griggs led the Pledge of Allegiance.

Committee members in attendance included Erica R. Bryant, Roy Griggs, James D. Hall, James L. Pannell and Rick C. Prescott, Ex Officio (by phone). A quorum was present. Guest: Allison Jones. Staff: Eric England, Danny Malone and Hettie Agee.

Commissioner Bryant called on Danny for guidance on how to proceed and then entertained a motion on going into Executive Session.

Motion made by Commissioner Pannell, seconded by Commissioner Griggs to go into Executive Session to discuss a personnel matter. Motion approved by the following vote: AYES: Commissioners: Erica R. Bryant, Roy Griggs, James D. Hall, James L. Pannell, Steve Watkins and Rick C. Prescott, Ex Officio (by phone). NAYS: 0. ABSENT: Thomas F. Murphy. ABSTENTIONS: 0.

Staff returned and Commissioner Hall said I would like to make a report that the Personnel Committee has received the investigative report prepared by Counsel Allison Jones. As a result of the review of the report, the Personnel Committee recommends that no action is to be taken at this time.

Motion made by Commissioner Hall, seconded by Commissioner Griggs that no action be taken at this time as a result of the report by Ms. Jones. Motion approved by the following vote: AYES: Commissioners: Erica R. Bryant, Roy Griggs, James D. Hall and James L. Pannell. NAYS: 0. ABSENT: Thomas F. Murphy with Steve Watkins leaving at 11:02 a.m. Rick C. Prescott, Ex Officio (by phone).

Hearing no further comments, Commissioner Bryant adjourned the meeting at 11:16 a.m.

Motion by Commissioner Griggs, seconded by Commissioner Murphy to approve the June 13, 2018 Personnel Committee Meeting Minutes:

Commissioner Watkins said I've got one question for Danny. On the Personnel Committee meeting, we went into the Executive Session on that. But we had a live phone line in the meeting. Commissioner Watkins said can you have an Executive Session with a live phone line in the meeting? Commissioner Watkins said it seems like you lose the confidentiality with having an open phone line. Obviously, the Executive Session must be maintained with a high degree of confidentiality. Commissioner Watkins said not that I think anything went on, but I don't think we were really in Executive Session. I think we really were in an actual open session. Danny said it was an Executive Session convened pursuant to Title 42. As for having an open line, the information discussed in the Executive Session could conceivably be disclosed to someone that should not be privy to such information. Commissioner Watkins said it's just something we need to think about in the future. Danny agreed. Commissioner Griggs said

Commissioner Prescott is on the line and asked if he should hang up. Commissioner Griggs assured Commissioner Prescott he could remain on the phone. Danye said we are in an open meeting, so there is no need to hang up.

Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Sam N. Gregorio, Capt. Thomas F. Murphy and Steve Watkins. NAYS: 0. ABSENT: Rick C. Prescott (phone), Erica R. Bryant, James D. Hall and James L. Pannell. ABSTENTIONS: 0.

NEW BUSINESS:

Authorization – Surface and Subsurface Operations Agreement Regarding Development of Minerals: Motion by Commissioner Watkins, seconded by Commissioner Gregorio to give authorization. Hearing no discussion, motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Sam N. Gregorio, Capt. Thomas F. Murphy and Steve Watkins. NAYS: 0. ABSENT: Rick C. Prescott (phone), Erica R. Bryant, James D. Hall and James L. Pannell. ABSTENTIONS: 0.

2017 Audit: Mr. England said at the June 11th Audit meeting, Tim Nielsen, Heard McElroy & Vestal presented the audit. The audit committee recommended the audit be approved by the Board. He said I would be remiss if I didn't mention that this was Gloria Washington's 25th audit at the Port without there being no material weaknesses, no incidences of non-compliance and an unmodified opinion. I want to thank Gloria and congratulate her for that before the Board takes action. It's recommended for adoption. Commissioner Griggs said just before I call for the motion, I just want to say to you Gloria we really appreciate the work that you do and are proud to have you on our team. Thank you for the job that you've done to have 25 years of an exceptional report. So thank you.

Motion by Commissioner Bigby, seconded by Commissioner Gregorio to accept the audit. Hearing no discussion, motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Sam N. Gregorio, Capt. Thomas F. Murphy and Steve Watkins. NAYS: 0. ABSENT: Rick C. Prescott (phone), Erica R. Bryant, James D. Hall and James L. Pannell. ABSTENTIONS: 0.

Internal Control Audit Deferment: Mr. England said the Agreed Upon Procedures were discussed at the recent Audit Committee meeting. It was the recommendation of Tim Nielsen and Heard McElroy & Vestal that so long as the AUP's were required to be completed by the Port and in accordance with State law, there would not be a need for an Internal Control Audit as well. The committee made this recommendation as well I recommend that we defer the Internal Control Audit so long as the statewide AUP's are in place.

Motion made by Commissioner Gregorio, seconded by Commissioner Bigby, to approve the deferment of the Internal Control Audit. Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Sam N. Gregorio, Capt. Thomas F. Murphy and Steve Watkins. NAYS: 0. ABSENT: Rick C. Prescott (phone), Erica R. Bryant, James D. Hall and James L. Pannell. ABSTENTIONS: 0.

Authorization – Robson Farms Tract Purchase: Mr. England said the Robson Farms tract purchase update is, as you all know we've been in the process of doing our due diligence in the way of a Phase I Environment, the surveys as well as the abstract and title. Everything has come back clear and we suspect in the next thirty days we'll be ready to close. We seek authorization to sign the necessary closing documents on this tract of land.

Motion made by Commissioner Gregorio, seconded by Commissioner Bigby to approve the authorization. Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Sam N. Gregorio, Capt. Thomas F. Murphy and Steve Watkins. NAYS: 0. ABSENT: Rick C. Prescott (phone), Erica R. Bryant, James D. Hall and James L. Pannell. ABSTENTIONS: 0.

Port Director's Report: Want to wish everyone a happy and safe 4th of July holiday.

ADJOURNMENT: That concludes our meeting; we stand adjourned at approximately 5:02 p.m.

Respectfully submitted,

Walter O. Bigby, Jr.
Secretary-Treasurer

July Meetings

Regular Board Meeting, Thursday, July 19, 2018 4:30 p.m.

August Meetings

Executive Committee Meeting, Monday, August 6, 2018 10:00 a.m.
Marketing and Operations Committee Meetings, Monday, August 6, 2018, 12 Noon
Regional Commerce Center, 6000 Doug Attaway Blvd, Shreveport, LA 71115