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CADDO-BOSSIER PARISHES PORT COMMISSION
Regular Board Meeting
Regional Commerce Center, Steering Room
6000 Doug Attaway Blvd., Shreveport, LA 71115
December 13, 2021 at 4:30 p.m.

- 1. CALL TO ORDER / OPENING REMARKS:** Commission President Roy Griggs called the meeting to order at approximately 4:30 p.m. in the Steering Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, Louisiana and welcomed everyone.
- 2. PLEDGE OF ALLEGIANCE:** Commissioner Walter O. Bigby, Jr. led the Pledge of Allegiance.
- 3. ROLL CALL:** The roll was called by Executive Port Director Eric England. Commissioners in attendance included: Roy Griggs, Walter O. Bigby, Jr., William R. "Bill" Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy (Ret.), Rick C. Prescott, and Joshua K. Williams. Absent: None. A quorum was present.
- 4. INTRODUCTION OF GUESTS:** John Barr, Office of U.S. Senator John Kennedy; Stephanie McKenzie, Office of U.S. Senator Bill Cassidy; Marcus Taylor, Burk-Kleinpeter, Inc.; Lt. Richard Jennings, CPSO; Ed Walsh and Matt Weeks, RP Agency; Attorney Jacqueline A. Scott; Versa Clark, Red River Waterway Commission; Ernest Givens, Rasscom LLC; Mark Jusselin, Integrity, Inc.; Port Staff: Eric England, Dannye Malone, Zazell Dudley, Kathy French, Rick Nance, Tyler Comeaux, Layne Chenevert, Amanda Bailey, Marilyn Haley, Ted Knight, Jerry McCune, Garland Wells, Peter Ashley, Anthony Bellucci, and Zavian Brown.
- 5. PUBLIC COMMENT ON AGENDA ITEMS:** Commissioner Griggs asked if there are any public comments on agenda items. Hearing none, he moved on to the next agenda item.
- 6. PRESENTATION OF OPERATIONS CERTIFICATES:** Mr. England stated the Operations team handles a variety of daily tasks at the General Cargo Dock, including bulk, various break-bulk, and project cargos. The main infrastructure at the Dock is the crane used to unload the massive tonnage of cargo from the barges that arrive at the Port. The large overhead cranes are major pieces of infrastructure the Operations team uses responsibly to perform their job duties. Mr. England was proud to announce the entire Operations team had recently completed Overhead Crane and Rigging training and passed the certification requirements on their first attempt. Commissioner Griggs presented framed certificates to each Operations employee in attendance for completion of the Overhead Crane and Rigging certification.
- 7. PUBLIC HEARING: 2021 AMENDED CAPITAL OPERATIONS BUDGET OF THE CADDO-BOSSIER PARISHES PORT COMMISSION –** Commissioner Griggs opened the public hearing pursuant to La. R.S. 39:1307 of the Louisiana Local Government Budget Act. He asked for any public comments regarding the 2021 Amended Capital Operations Budget of the Caddo-

"This institution is an equal opportunity provider and employer."

MEMBERS: Roy Griggs, President; Walter O. Bigby Jr., Vice President; Bill Altimus, Secretary Treasurer;
Erica R. Bryant; Sam N. Gregorio; James D. Hall; Capt. Thomas F. Murphy; Rick C. Prescott; Joshua K. Williams

Bossier Parishes Port Commission. Hearing none, Commissioner Griggs closed the Public Hearing.

8. PUBLIC HEARING: 2022 GENERAL FUND AND CAPITAL OPERATIONS BUDGETS OF THE CADDO-BOSSIER PARISHES PORT COMMISSION - Commissioner Griggs opened the public hearing pursuant to La. R.S. 39:1307 of the Louisiana Local Government Budget Act. He asked for any public comments regarding the 2022 General Fund and Capital Operations Budgets of the Caddo-Bossier Parishes Port Commission. Hearing none, Commissioner Griggs closed the Public Hearing.

UNFINISHED BUSINESS:

9. SPECIAL BOARD MEETING MINUTES OF NOVEMBER 8, 2021: Commissioner Altimus presented the minutes of the Special Board Meeting of November 8, 2021 regarding the 2021 Amended Capital Operations Budget and the proposed 2022 General Fund and Capital Operations Budgets. Motion by Commissioner Altimus, seconded by Commissioner Hall, to approve the minutes of the Special Board Meeting of November 8, 2021. Hearing no questions or comments, the motion was approved by the following votes: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. “Bill” Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy (Ret.), Rick C. Prescott, and Joshua K. Williams. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.

10. REGULAR BOARD MEETING MINUTES OF NOVEMBER 8, 2021: Commissioner Altimus presented the minutes of the Regular Board Meeting of November 8, 2021. Commissioner Sam Gregorio mentioned that he had a revision to the minutes. He requested that his vote on Resolution No. 20 of 2021 be changed from an “Aye” to an Abstention. A conflict of interest presented itself and he wished to abstain from any matters pertaining to Bia Energy. Commissioner Gregorio stated, it is his understanding that his vote could be changed as long as it was done during the public meeting, the minutes had not been approved, and the change of his vote would not affect the outcome of the final vote. Motion by Commissioner Gregorio, seconded by Commissioner Hall, to approve the amended minutes of the Regular Board Meeting on November 8, 2021. Hearing no other questions or comments, the motion was approved by the following votes: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. “Bill” Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy (Ret.), Rick C. Prescott, and Joshua K. Williams. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.

11. OCTOBER 2021 FINANCIALS: Motion by Commissioner Altimus, seconded by Commissioner Hall to approve the October 2021 Financial Report as submitted. Hearing no questions, the motion was approved by the following votes: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. “Bill” Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy (Ret.), Rick C. Prescott, and Joshua K. Williams. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.

NEW BUSINESS:

12. NOMINATING COMMITTEE: Commissioner Griggs stated, “In accordance with the By-Laws of the Caddo-Bossier Parishes Port Commission, the Nominating Committee, composed of three commissioners, shall be appointed with the approval of the Commission during the regular meeting held in December each year.” He appointed Commissioner Murphy, Commissioner Gregorio, and Commissioner Prescott as the 2022 Nominating Committee with Commissioner Rick Prescott serving as the Chairman. He requested the Committee to report back to the Board to present its slate of officers at the January 10, 2022 Regular Board Meeting. Hearing no

discussion, he requested a motion to approve the 2022 Nominating Committee. Motion by Commissioner Gregorio, seconded by Commissioner Altimus to approve the Nominating Committee as submitted. Hearing no questions, the motion was approved by the following votes: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. “Bill” Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy (Ret.), Rick C. Prescott, and Joshua K. Williams. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.

13. 2022 OFFICIAL JOURNAL OF THE CADDO-BOSSIER PARISHES PORT COMMISSION: Mr. England recommended *The Times* as the official journal for 2022 for the Caddo-Bossier Parishes Port Commission. Motion by Commissioner Gregorio, seconded by Commissioner Altimus to approve the 2022 official journal as submitted. Hearing no questions, the motion was approved by the following votes: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. “Bill” Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy (Ret.), Rick C. Prescott, and Joshua K. Williams. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.

14. 2022 CALENDAR OF THE CADDO-BOSSIER PARISHES PORT COMMISSION MEETINGS: Mr. England presented the proposed 2022 calendar of meeting dates to the Commissioners. The 2022 calendar must be published in the official journal in accordance with state law. Motion by Commissioner Altimus, seconded by Commissioner Prescott to approve the 2022 calendar of the Caddo-Bossier Parishes Port Commission Meetings as submitted. Hearing no questions, the motion was approved by the following votes: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. “Bill” Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy (Ret.), Rick C. Prescott, and Joshua K. Williams. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.

15. ORDINANCE NO. 2 OF 2021: AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE CAPITAL OPERATIONS FUND FOR THE YEAR 2021, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

WHEREAS, the Caddo-Bossier Parishes Port Commission has received notification pursuant to La. R.S. 39:1311, there has been a change in operations upon which the originally adopted capital operations fund budget was developed;

WHEREAS, in accordance with La. R.S. 39:1310, the Caddo-Bossier Parishes Port Commission is required to adopt a budget amendment to reflect the budgetary change in operations.

NOW, THEREFORE, BE IT ORDAINED by the Caddo-Bossier Parishes Port Commission, in legal and regular session convened, that the Budget of Estimated Revenues and Expenditures for the Capital Operations Fund for the year 2021, is hereby amended and appropriated as follows, to-wit:

2021 AMENDED CAPITAL OPERATIONS FUND BUDGET

Revenues

Red River Waterway Commission	507,000
Bond Issue (Robson Farm Water Line)	400,000

Bond Issue (100,000sqft Warehouse - Doug Attaway)	4,800,000
Bond Issue (Land purchase)	7,475,000
Property Tax	7,100,000
Water & Sewer	1,800,000
Safety Tariff	308,449
Interest Income	15,000
Transfer from Capital	1,900,000
TOTAL REVENUE	\$24,305,449

Expenditures

Professional Services - Engineering	25,000
Professional Services - Accounting	20,000
Professional Services - Environ Services	75,000
Professional Services - Security	50,000
Insurance	905,000
2.26M Utility Revenue Bonds	169,469
2.46M Water Revenue Refunding Bonds	141,056
3.1M Utility Revenue Bonds	\$221,345
5.135M Limited Tax Revenue Bonds	\$559,895
7.475M Limited Tax Revenue Bonds	\$550,000
8.949M Utility Revenue Refunding Bonds	\$626,916
10.8M Utility Revenue Refunding Bonds	\$359,000
16.917M Revenue/Refunding Bonds	\$1,049,233
17.25M Limited Tax Revenue Bonds	\$1,194,948
Fire Station Operations	\$600,000
Port Complex Bus Service	\$78,000
Port Complex Capital Maintenance / RCC	\$350,000
Land Purchases	\$7,100,000

Sheriff's Collection Fee	\$223,600
Miscellaneous Expense	\$125,100
Robson Farms Water Line	\$400,000
Bossier Water Line	\$300,000
100,000sqft Warehouse (Doug Attaway)	\$4,800,000
Slack Water Harbor Hardstand	\$700,000
General Cargo Dock Rail Asphalt Replacement	\$32,550
Road Shoulder Repair	\$250,000
General Cargo Winches	\$300,000
50,000sqft Expansion-Phase 2	\$70,000
Masterplan for Port Property	\$250,000
General Cargo Dock Concrete Replacement	\$20,000
Ronpak Warehouse/Headquarters Exp	\$950,000
General Cargo Dock Hardstands	\$100,000
Site Optimization	\$145,000
TOTAL EXPENDITURES	\$22,741,112

Fund Balance at Beginning of Year **\$140,671,597**

Fund Balance at End of Year **\$142,235,934**

BE IT FURTHER ORDAINED, that any time during the year the Executive Port Director of the Caddo-Bossier Parishes Port Commission shall have the authority to transfer part or all of the unencumbered appropriations from one budget line item to another budget line item within the capital operations fund classification or function. Appropriation transfers between the capital operations fund and the general fund or functions shall be reserved solely to the Caddo-Bossier Parishes Port Commission.

BE IT FURTHER ORDAINED, the Executive Port Director of the Caddo-Bossier Parishes Port Commission shall be, and is hereby authorized, to do any and all things and to sign any and all contracts and other documents in a form acceptable to the General Counsel and Chief Legal Officer necessary to effectuate the purposes set forth herein.

BE IT FURTHER ORDAINED, that this Ordinance shall become effective on December 13, 2021.

BE IT FURTHER ORDAINED, that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this Ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this Ordinance are hereby declared severable.

Approved as to legal form and content:

/s/ Dannye W. Malone
 Dannye W. Malone

11/18/2021
 Date

Mr. England noted this ordinance is amending the 2021 Capital Operations Budget in accordance with the Louisiana Local Government Budget Act. The ordinance was recommended for adoption by Mr. England. Motion by Commissioner Hall, seconded by Commissioner Gregorio to approve Ordinance No. 2 of 2021 as submitted. Hearing no questions, the motion was approved by the following votes: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. “Bill” Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy (Ret.), Rick C. Prescott, and Joshua K. Williams. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.

16. ORDINANCE NO. 3 OF 2021: AN ORDINANCE ADOPTING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE GENERAL FUND FOR THE YEAR 2022, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

BE IT ORDAINED by the Caddo-Bossier Parishes Port Commission, in legal and regular session convened, that the Budget of Estimated Revenues and Expenditures for the General Fund for the year 2022, is hereby adopted and appropriated as follows, to-wit:

2022 GENERAL FUND BUDGET

Revenues

Agricultural Lease Rentals	115,000
Industrial and Land Lease Rentals	4,313,007
Mineral Leases	1,000,000
Commodity Operating/Throughput	1,600,000
Interest Income	1,000
Miscellaneous Income	10,000
TOTAL REVENUE	\$7,039,007

Expenditures

to sign any and all contracts and other documents in a form acceptable to the General Counsel and Chief Legal Officer necessary to effectuate the purposes set forth herein.

BE IT FURTHER ORDAINED, that this Ordinance shall become effective on January 1, 2022.

BE IT FURTHER ORDAINED, that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this Ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this Ordinance are hereby declared severable.

Approved as to legal form and content:

/s/ Dannye W. Malone
Dannye W. Malone

11/18/2021
Date

Mr. England noted this ordinance is adopting the 2022 General Fund Budget in accordance with the Louisiana Local Government Budget Act. The budget meeting was held in November to review the 2022 General Fund Budget. This ordinance reflects the same figures discussed during that meeting. The General Fund and Capital Operations Fund Budgets were provided to Caddo Parish and Bossier Parish for public viewing and displayed at the Port's office. The ordinance was recommended for adoption. Motion by Commissioner Hall, seconded by Commissioner Gregorio to approve Ordinance No. 3 of 2021 as submitted. Hearing no questions, the motion was approved by the following votes: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. "Bill" Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy (Ret.), Rick C. Prescott, and Joshua K. Williams. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.

17. ORDINANCE NO. 4 OF 2021: AN ORDINANCE ADOPTING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE CAPITAL OPERATIONS FUND FOR THE YEAR 2022, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

BE IT ORDAINED by the Caddo-Bossier Parishes Port Commission, in legal and regular session convened, that the Budget of Estimated Revenues and Expenditures for the Capital Operations Fund for the year 2022, is hereby adopted and appropriated as follows, to-wit:

2022 CAPITAL OPERATIONS FUND BUDGET

Revenues	
Red River Waterway Commission	7,383,650
DOTD	354,000
Bond Issue (Robson Farm Water Line)	1,115,000

Bond Issue (100,000sqft Warehouse - Doug Attaway)	2,500,000
Bond Issue (Land purchase)	7,000,000
Bond Issue (40,000sqft Warehouse)	8,000,000
Bond Issue (Bossier Water/Sewer Line)	14,000,000
Bond Issue (Ronpak)	35,000,000
Property Tax	7,100,000
Water & Sewer	1,800,000
Safety Tariff	308,450
Interest Income	15,000
Transfer from Capital	1,225,000
TOTAL REVENUE	\$85,801,100

Expenditures

Professional Services - Engineering	25,000
Professional Services - Accounting	22,000
Professional Services - Environ Services	75,000
Insurance	1,000,000
2.26M Utility Revenue Bonds	170,815
2.46M Water Revenue Refunding Bonds	156,875
3.1M Utility Revenue Bonds	\$221,565
5.135M Limited Tax Revenue Bonds	\$556,350
7.475M Limited Tax Revenue Bonds	\$475,050
8.095M Limited Tax Revenue Bonds	\$501,485
8.949M Utility Revenue Refunding Bonds	\$717,595
16.917M Revenue/Refunding Bonds	\$1,049,435
17.25M Limited Tax Revenue Bonds	\$1,197,910
24.97M Revenue/Refunding Bonds	\$2,200
Fire Station Operations	\$650,000

Port Complex Bus Service	\$78,000
Port Complex Capital Maintenance / RCC	\$360,000
Land Purchases	\$7,000,000
Sheriff's Collection Fee	\$221,300
Miscellaneous Expense	\$100
Bossier Water Line	\$14,000,000
100,000sqft Warehouse (Doug Attaway)	\$2,500,000
40,000sqft General Storage Warehouse	\$8,000,000
Portable Fabric Warehouse	\$300,000
Slack Water Harbor Dredging	\$320,000
Slack Water Harbor Dock Improvements	\$2,800,000
Road Shoulder Repair	\$150,000
General Cargo Winches	\$25,000
50,000sqft Expansion-Phase 2	\$700,000
I-69 Service Road (Study/Project)	\$50,000
General Cargo Dock Concrete Replacement	\$750,000
Ronpak Warehouse/Headquarters Exp	\$34,000,000
General Cargo Dock Hardstands	\$4,150,000
Site Optimization	\$450,000
UP Rail Switch to West Port Properties	\$1,400,000
Scopini Island Water/Sewer Lines	\$1,215,000
Fleet Dolphin	\$50,000
Flow Meter	\$15,000
Red River Feasibility Study	\$50,000
Genesis/RRT Site Environmental Remediation	\$100,000
Tensas Delta Tract Development	\$250,000
Jimmie Davis Bridge EDC	\$40,000
TOTAL EXPENDITURES	\$85,795,680

Fund Balance at Beginning of Year	\$142,235,934
Fund Balance at End of Year	\$142,241,354

BE IT FURTHER ORDAINED, that any time during the year the Executive Port Director of the Caddo-Bossier Parishes Port Commission shall have the authority to transfer part or all of the unencumbered appropriations from one budget line item to another budget line item within the capital operations fund classification or function. Appropriation transfers between the capital operations fund and the general fund or functions shall be reserved solely to the Caddo-Bossier Parishes Port Commission.

BE IT FURTHER ORDAINED, the Executive Port Director of the Caddo-Bossier Parishes Port Commission shall be, and is hereby authorized, to do any and all things and to sign any and all contracts and other documents in a form acceptable to the General Counsel and Chief Legal Officer necessary to effectuate the purposes set forth herein.

BE IT FURTHER ORDAINED, that this Ordinance shall become effective on January 1, 2022.

BE IT FURTHER ORDAINED, that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this Ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this Ordinance are hereby declared severable.

Approved as to legal form and content:

/s/ Dannye W. Malone
Dannye W. Malone

11/18/2021
Date

Mr. England noted this ordinance is adopting the 2022 Capital Operations Budget in accordance with the Louisiana Local Government Budget Act. This ordinance reflects the same figures discussed during the budget meeting held on November 8, 2021. The ordinance was recommended for adoption. Motion by Commissioner Hall, seconded by Commissioner Gregorio to approve Ordinance No. 4 of 2021 as submitted. Hearing no questions, the motion was approved by the following votes: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. "Bill" Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy (Ret.), Rick C. Prescott, and Joshua K. Williams. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.

18. ORDINANCE NO. 5 OF 2021: AN ORDINANCE AMENDING THE ORDINANCE NO. 2 OF 2019 RELATIVE TO THE IMPOSITION OF A THROUGHPUT FEE AND A RAILROAD STANDARD SCHEDULE OF CHARGES ON ALL RAILROAD OPERATIONS OCCURRING AT THE CADDO-BOSSIER PARISHES PORT COMMISSION'S INDUSTRIAL COMPLEX, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

WHEREAS, under the authority of La. R.S. 34:3158 *et seq.*, the Caddo-Bossier Parishes Port Commission (the “Commission”) adopted Ordinance No. 2 of 2019, relative to assessing and imposing throughput fees and railroad standard schedule of charges for the year 2019 within the jurisdiction of its Industrial Complex; and

WHEREAS, pursuant to Ordinance No. 5 of 2019, the Commission amended Section 2 of Ordinance No. 2 of 2019, to assess and impose throughput fees and railroad standard schedule of charges for the year 2020; and

WHEREAS, pursuant to Ordinance No. 6 of 2020, the Commission amended Section 2 of Ordinance No. 2 of 2019, to assess and impose throughput fees and railroad standard schedule of charges for the year 2021; and

WHEREAS, it is necessary for the Commission to amend Section 2 of Ordinance No. 2 of 2019 for the purpose of assessing and imposing throughput fees and railroad standard schedule of charges for the year 2022.

NOW, THEREFORE, BE IT ORDAINED by the Caddo-Bossier Parishes Port Commission in due, legal, and regular session convened that Section 2 of Ordinance No. 2 of 2019 is hereby amended and reenacted as follows:

* * * * *

SECTION 2. Railroad Standard Schedule of Charges. Acting under the authority of La. R.S. 34:3158, *et seq.*, the Railroad Standard Schedule of Charges, are hereby assessed and imposed for the year 2022, as follows:

SERVICE	RATE (PER CAR UNLESS OTHERWISE NOTED)
SWITCH (LOADED OR EMPTY)	\$145
CARS RELEASED W/O BILL OF LADING	\$300
SPECIAL TRAIN CHARGES	\$275 per hour (4-hour min.) *
OVERLOADED CARS	\$375
TURNING OF CARS	\$300
CARS REFUSED DUE TO CONDITION	\$175
EMPTY/LOADED CARS RELEASED BUT NOT AVAILABLE TO PULL	\$150
EMPTY/LOADED CARS ORDERED IN PLACE BUT UNABLE TO PLACE	\$150
OVER-DIMENSIONAL AND/OR HEAVY LOAD	Special Train Charges apply + Switch Fee
STAND-BY SWITCHING	\$275 per hour (4-hour min.) *

RE-SPOTTING	\$145
WEIGHING	\$250
RE-WEIGHING	\$250
STORAGE	RATE (PER CAR PER DAY)
PRIVATE RAILCAR NON-HAZMAT	\$25
PRIVATE RAILCAR HAZMAT (NOT TIH / PIH)	\$100
RAILROAD RAILCAR NON-HAZMAT	\$75

***Note:** One (1) Industry request for service: \$275 charge per hour (4-hour minimum) applies. Two (2) Industries request for service on same day: \$275 charge per hour (6-hour minimum) applies. Charge to be shared by both Industries. Three (3) Industries request for service on same day: \$275 charge per hour (8-hour minimum) applies. Charge to be shared by the three Industries.

BE IT FURTHER ORDAINED, that this ordinance shall be published in the official journal of the Commission one time in the manner provided by law.

BE IT FURTHER ORDAINED, that this ordinance shall become effective on January 1, 2022.

BE IT FURTHER ORDAINED, that the provisions of Ordinance No. 2 of 2019 and Ordinance No. 5 of 2019 not specifically amended herein shall remain in full force and effect.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form and content:

/s/ Dannye W. Malone
 Dannye W. Malone

11/18/2021
 Date

Mr. England stated that in 2018, the Port contracted its rail operations to Rail Link, Inc., which provides the rail switching services throughout the Port’s Industrial Complex. Annually, there are minor increases to the rates to reflect the current cost for the various rail services. It is recommended for adoption at this time. Motion by Commissioner Altimus, seconded by Commissioner Gregorio to approve Ordinance No. 5 of 2021 as submitted. Hearing no questions, the motion was approved by the following votes: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. “Bill” Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt.

Thomas F. Murphy (Ret.), Rick C. Prescott, and Joshua K. Williams. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.

19. RESOLUTION NO. 22 OF 2021: A RESOLUTION TO ACCEPT THE BASE BID OF THE LOWEST QUALIFIED BIDDER OF THE HEAVY LOAD MULTIMODAL WAREHOUSE EXPANSION OPERATIONAL ENHANCEMENTS, PHASE II, AND TO OTHERWISE PROVIDE WITH RESPECT THERTO.

**STATE PROJECT NO. H.013074 (322)
PARISH OF CADDO**

WHEREAS, the Caddo-Bossier Parishes Port Commission (the “Commission”) received bids on November 18, 2021, at 2:00 p.m., for the Heavy Load Multimodal Warehouse Expansion Operational Enhancements, Phase II (the “Project”) under the Louisiana Port Construction and Development Priority Program; and

WHEREAS, Kevin Bryan Architect (the “Consulting Engineer”) has recommended the award of the contract be made to Integrity, Inc., the lowest responsible and responsive bidder;

NOW, THEREFORE, BE IT RESOLVED by the Caddo-Bossier Parishes Port Commission, in regular session convened on this thirteenth (13th) day of December, 2021, acting pursuant to the recommendation of the Consulting Engineer, that the Base Bid and Additive Alternates 1 and 2 in the amount of \$620,300.00 Dollars submitted by Integrity, Inc. be accepted and the contract be awarded to Integrity, Inc.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its adoption.

/s/ William “Bill” Altimus
William “Bill” Altimus, Secretary-Treasurer

/s/ Roy Griggs
Roy Griggs, President

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of a resolution adopted at a Regular Meeting of the Caddo-Bossier Parishes Port Commission held on the thirteenth (13th) day of December, 2021, in which a quorum was present and voting, and that the resolution adopted is still in effect and has not been rescinded or revoked.

Signed at Shreveport, Louisiana on this 13th day of December, 2021.

/s/ William “Bill” Altimus
William “Bill” Altimus, Secretary-Treasurer

Mr. England provided the following commentary: This is a project that was previously bid, but the bids received were in excess of the engineer’s estimate. The project was re-engineered and the bids received were within the estimate. This project is an addition to the 150,000 square foot warehouse and distribution facility currently leased by ADS Logistics. This project adds a covered structure to the outside of the building. It is recommended the contract for this project be awarded to Integrity, Inc. in the amount of \$620,300.00. Motion by Commissioner Hall, seconded

by Commissioner Altimus to approve Resolution No. 22 of 2021. Hearing no questions, the motion was approved by the following votes: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. “Bill” Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy (Ret.), Rick C. Prescott, and Joshua K. Williams. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.

20. RESOLUTION NO. 23 OF 2021: A RESOLUTION TO CERTIFY COMPLIANCE WITH THE PUBLIC BID LAWS FOR THE SOLICIATION OF BIDS FOR LOUISIANA STATE PROJECT NO. H.013074 (322), AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. (To be published in its entirety.)

**STATE PROJECT NO. H.013074 (322)
PARISH OF CADDO**

WHEREAS, the Caddo-Bossier Parishes Port Commission (the “Commission”) has solicited bids for State Project No. H.013074 (322), in accordance with the current bid laws of the state of Louisiana, including, but not limited to R.S. 38:2211 et. seq; and

WHEREAS, the Commission has submitted to the Department of Transportation and Development Certification of proof of publication, one (1) copy of the bid proposals and bid bonds as submitted by each of the five (5) lowest bidders, a legible copy of the bid tabulation of all bids received, and certified to be correct by the engineer and an authorized official of the Sponsor, a copy of the engineer’s recommendation, contract documents, Notice of Award of Contract, and a copy of the recordation data in the Clerk of Court’s Office.

NOW, THEREFORE, BE IT RESOLVED by the Caddo-Bossier Parishes Port Commission in regular session convened on this 13th day of December, 2021, that it hereby certifies that the bidding procedures comply with Louisiana Revised Statutes 38:2211, et. seq.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its adoption.

/s/ William “Bill” Altimus
William “Bill” Altimus, Secretary-Treasurer

/s/ Roy Griggs
Roy Griggs, President

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of a resolution adopted at a Regular Meeting of the Caddo-Bossier Parishes Port Commission held on the thirteenth (13th) day of December, 2021, in which a quorum was present and voting, and that the resolution adopted is still in effect and has not been rescinded or revoked.

Signed at Shreveport, Louisiana on this 13th day of December, 2021.

/s/ William “Bill” Altimus
William “Bill” Altimus, Secretary-Treasurer

Mr. England provided the following comments: This is a “sister” resolution to the previous one relative to the same project. In accordance with the rules for the Louisiana Port Priority Program, we must certify compliance with the public bid laws. On behalf of the staff, this project was publicly bid and was awarded in compliance with state law. Motion by Commissioner Hall, seconded by Commissioner Gregorio to approve Resolution No. 23 of 2021. Hearing no questions, the motion was approved by the following votes: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. “Bill” Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy (Ret.), Rick C. Prescott, and Joshua K. Williams. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.

21. RESOLUTION NO. 24 OF 2021: A RESOLUTION IN RECOGNITION AND HONOR OF COMMISSIONER WILLIAM R. “BILL” ALTIMUS.

Caddo and Bossier Parishes
In The Name and By Authorization of the
CADDO-BOSSIER PARISHES PORT COMMISSION
Presents this Resolution in Recognition and Honor of
COMMISSIONER WILLIAM R. “BILL” ALTIMUS

WHEREAS, the Caddo-Bossier Parishes Port Commission (the “Commission”) recognizes Commissioner William R. “Bill” Altimus’ distinguished career and extends its sincere and heartfelt thanks to him on behalf of all citizens of Caddo and Bossier Parishes upon his retirement as the Parish Administrator for the Bossier Parish Police Jury; and

WHEREAS, Commissioner Altimus, having spent thirty-nine years serving the citizens of Bossier Parish, has clearly and extraordinarily committed himself to the betterment of the port area by way of his leadership as a Bossier Parish Police Juror and the Parish Administrator for the Bossier Parish Police Jury through his civic, volunteer, and professional contributions; and

WHEREAS, Commissioner Altimus, originally appointed to the Caddo-Bossier Parishes Port Commission by the City of Bossier City in 2019, has committed untold hours to Commission meetings, work sessions and events; and

WHEREAS, his devotion to the Commission’s mission of job creation and dollar investment has led to the employment of over 1,800 area citizens and investment in excess of One Billion (\$1,000,000,000) and No/100 Dollars at the Port Commission’s Industrial Complex; and

WHEREAS, the Commission recognizes the numerous and substantial career contributions and accomplishments of Commissioner Altimus and wishes him all the best in his retirement from the Bossier Parish Police Jury; and

WHEREAS, Commissioner Altimus’ continued leadership and collaboration will greatly enhance the Commission’s goals and objectives for many future years.

NOW, THEREFORE, BE IT RESOLVED by the Caddo-Bossier Parishes Port Commission, assembled in regular session this 13th day of December 2021, in Shreveport, Caddo Parish, Louisiana, that all members of the Commission hereby express their sincere appreciation to William R. “Bill” Altimus as a valued and highly respected Commission Member, Bossier Parish Administrator, and citizen.

BE IT FURTHER RESOLVED that a copy of this Resolution, unanimously adopted at a regular meeting this 13th day of December 2021, be placed in the permanent records of this Commission and that copies thereof be transmitted to William R. “Bill” Altimus.

THUS DONE AND SIGNED at Shreveport, Louisiana on this 13th day of December, 2021.

/s/ Walter O. Bigby, Jr.
WALTER O. BIGBY, JR.
Vice President

/s/ Roy Griggs
ROY GRIGGS
President

STATE OF LOUISIANA
PARISH OF CADDO

I hereby certify that the above and foregoing is a true and correct copy of a Resolution, unanimously adopted by the members of the Caddo-Bossier Parishes Port Commission, at a meeting duly and legally called, convened, and held in Shreveport, Louisiana on the 13th day of December, 2021 and that the same has not been revoked or rescinded.

/s/ Walter O. Bigby, Jr.
Walter O. Bigby, Jr.
Vice President

Mr. England read the above resolution aloud which expresses the gratitude and appreciation of Commissioner Altimus’ work as a board member. Motion by Commissioner Hall, seconded by Commissioner Gregorio to approve Resolution No. 24 of 2021. Hearing no questions, the motion was approved by the following votes: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. “Bill” Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy (Ret.), Rick C. Prescott, and Joshua K. Williams. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.

22. PORT DIRECTOR’S REPORT: Mr. England provided an update on various activities and projects.

23. ADJOURN: Hearing no other comments or questions to come from the Board, Commissioner Griggs adjourned the meeting at approximately 5:05 p.m.

Respectfully submitted,
/s/ William “Bill” Altimus
William “Bill” Altimus
Secretary-Treasurer

UPCOMING MEETING:
Regular Board Meeting, Monday, January 10, 2022, 4:30 p.m.
Regional Commerce Center, 2nd Floor Steering Room, 6000 Doug Attaway Blvd.
Shreveport, Louisiana 71115